



EUROPEAN COMMISSION

DIRECTORATE-GENERAL FOR EDUCATION, YOUTH, SPORT AND CULTURE

Culture, Creativity and Sport
Creative Europe

Open call for expression of interest EAC/A19/2022 for the establishment of a pool of experts to be potentially members of the Panel for the Union action "European Heritage Label" under decision 1194/2011/EU

I. Background

1. The "European Heritage Label" action

The Decision 1194/2011/EU of the European Parliament and of the Council (hereafter "the Decision") establishes a Union action for the European Heritage Label (EHL) for the years 2011 to 2025¹.

This label highlights sites which have played a significant role in the history, culture and development of the European Union. The ultimate objective of the EHL is to strengthen people's sense of belonging to the European Union and to strengthen intercultural dialogue.

In 2022, the European Heritage Label was awarded to 60 sites in 22 countries. These sites carry forward an inclusive, people-centred and value-based definition of, and approach to cultural heritage. By 2030, the number of sites awarded the Label is expected to reach more than 100 sites.

This EU initiative is open to the participation of EU Member States on a voluntary basis. So far, 25 Member States have decided to participate in the EHL: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, France, Finland, Germany, Greece, Hungary, Italy, Latvia, Lithuania, Luxemburg, Malta, Netherlands, Poland, Portugal, Romania, Slovak Republic, Slovenia, and Spain.

The European Heritage Label is different from other initiatives in the field of cultural heritage, such as the UNESCO World Heritage List, the UNESCO Conventions on Intangible Cultural Heritage or the Council of Europe's Cultural Routes. The EHL is:

- Putting the symbolic value of the site before the beauty or architectural quality of the site;
- Putting emphasis on the activities and educational dimension, especially for young people, the safeguarding and conservation of the sites.

Development of the European Heritage Label Action

Since 2019 the Commission made significant headway to improve the implementation of the EHL and strengthen its impact.

¹ <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX%3A32011D1194>

In 2019, a call for support to, and networking of EHL sites was launched under the Creative Europe Programme, with the aim of fostering networking and promoting capacity-building among EHL sites; this is also, in line with the recommendations stemming from the EHL mid-term evaluation.

In 2020, the EHL monitoring Report delved further into the adjustments that need to be carried out in the second decade of the EHL implementation. It recommended extending the support to the EHL sites and Network to “reach an even higher level of integration and increased international recognition”. The report recommended fostering more flexibility in the selection process. Subsequently, it called on the creation of new tailored instruments, monitoring processes, assessment forms, guidelines and site report templates.

In 2021, some members of the EHL EU Panel developed, a set of recommendations answering the strategy of ensuring the evolution of the EHL, particularly. Their opinions spanned over the needs to include support to local activities, promotion of European significance, integration of modern technologies, educational activities, synergies with the heritage network, communication operations and train-the-trainer programmes.

In 2022, the Commission published €3 million call to fund an umbrella organisation and support the growth of the European Heritage Label (EHL). The selected project will be announced in December 2022 and will aim to start in March 2023. It will ensure networking, collaboration, training and opportunities among EHL stakeholders, in particularly EHL sites, national coordinators and active players in the cultural heritage sector.

Further information on the "European Heritage Label" action can be found on the following webpage:

<https://culture.ec.europa.eu/cultural-heritage/initiatives-and-success-stories/european-heritage-label>

2. The selection procedure for the “European Heritage Label”

Pre-selection at national level

Member States participating in the **European Heritage Label** action are responsible for the pre-selection of sites. Heritage sites may submit applications to their country’s National coordinator.

Each Member State may pre-select up to **two sites under each Selection**, each Member State establishes its own procedures for the pre-selection of sites, as well as its own selection calendar.

Candidate sites should use the **application forms made available by the Member States** for single, national thematic and transnational site applications. This form should be filled in by all **candidates and sent to the National coordinator** responsible for pre-selection of sites at national level.

Member States should transmit the application forms for pre-selected sites to the Commission **by 1 March of the year of the selection procedure.**

Application forms should be submitted in the language(s) used for the pre-selection at national level, provided that it (they) is (are) among the 24 EU official languages. In addition, with a view to a more efficient selection process by the independent experts, the application forms should also be submitted in English.

Selection at European level

The final selection of sites is carried out by a European panel of 13 independent experts under the responsibility of the European Commission.

The 13 European panel members evaluate the applications based on the overall and specific objectives of the action and criteria for the attribution of the Label. If necessary, on behalf of the European panel, the Commission may ask candidate sites for further information regarding the application.

The European panel issues a report on the pre-selected sites with recommendations for the attribution of the label.

After the submission of the report, the Commission designates the sites to be awarded the label, having due regard to the recommendation of the panel.

Candidate sites should note that, under the Decision No 1194/2011/EU, the European panel has until the end of the selection year to submit its report to the European Commission. Therefore, the designation for the European Heritage Label by the Commission takes place early in the year following the selection. In other words, and as an example, for the 2021 Selection, the European Commission will formally nominate the sites to receive the Label in early 2022.

Candidate sites that are not selected for the attribution of the European Heritage Label, may reapply during the following years.

3. The monitoring procedure of the designated as “European Heritage Label”

If a site is selected, the label is granted indefinitely, as long as the site continues to meet the criteria of the label, and that the site respects the project and work plan submitted with the application for the label.

Thereupon, each site awarded the label is **monitored on a regular basis** in order to ensure that it continues to meet the criteria for the attribution of the Label and that it respects the project and work plan submitted with the application. Monitoring of sites awarded the label takes place **every four years** in accordance with the calendar annexed to the Decision.

Member States are responsible for the monitoring of all the sites located within their jurisdiction. The Commission will provide a **common monitoring form** for the Member States to ensure a standardized monitoring process. The National Coordinators should collect all the necessary information from the sites, fill in the monitoring form and submit it to the Commission **before 1 March** of the monitoring year.

Monitoring of transnational sites is the responsibility of the National Coordinator in the Member State of the site coordinator. In cooperation with the site's coordinator, the National Coordinator should collect the necessary information from all the sites participating in the transnational site, including those located outside the respective territory. This information should be synthesised and included in the monitoring form.

The European Panel examines the Monitoring forms and issues a report on the state of the sites awarded the label, including recommendations to be taken into account for the following monitoring period, if necessary.

4. The Panel of independent experts

In accordance with Article 8 (1) of the Decision, a European panel of independent experts will be nominated to carry out the selection and monitoring at the Union level. It shall ensure that the criteria are properly applied by the sites across the Member States.

Article 8 (2) of the Decision indicates that the European panel shall consist of 13 members, four of whom shall be appointed by the European Parliament, four by the Council, four by the Commission and one by the Committee of the Regions, in accordance with their respective procedures. The European panel shall designate its chairperson.

In accordance with Article 8 (3) of the Decision, the members of the European panel shall be independent experts with substantial experience and expertise in the fields relevant to the objectives of the action. Each institution and body shall seek to ensure that the competences of the experts it appoints are as complementary as possible, and that those experts are drawn from a balanced geographical spectrum.

Article 8 (4) of the Decision specifies that the members of the European panel shall be appointed for three years.

The Experts will receive a fee for the tasks executed and their travel and accommodation expenses will be covered.

Experts' role comprise the following duties, inter alia:

- Experts ensure that the criteria are properly applied by the sites across the Member States;
- Experts also cooperate with the Commission in establishing common indicators to ensure a coherent approach to monitoring (Article 15 (5) of the Decision);
- Experts also establish guidelines to assist with the selection and monitoring procedures (Article 17(1) (a) of the Decision);
- Experts recommend the awarding or withdrawal of the label (Article 16 of the Decision)

II. Purpose of the call

This open call for expressions of interest is managed by the European Commission, Directorate-General Education, Youth, Sport and Culture, Directorate Culture and Creativity.

The procedure for the selection of remunerated external experts is stipulated in the Financial Regulation² (Article 237). For the purpose of selecting the experts, the call for expression of interest shall be published on the website of the Union institution concerned. The legal basis for the 2023 year contract is the 2023 Annual Work Programme for the Creative Europe³, WPI 1.22.

The European Commission issues this call with the aim of establishing a pool of potential experts for the European Panel.

The Commission will subsequently select four experts from this pool and appoint them as members of the Panel. During their contract, the members of the Panel will be requested to carry out the following duties:

1) Selection

a. Preparation work and evaluation of received applications

Appointed Panel members read carefully all the written applications submitted by sites pre-selected by National Coordinators, and take notes, in order to be in a position to make an informed assessment of each application against the objectives and criteria laid down in Article 2, Article 3, Article 6 and Article 7 of the Decision. The European panel shall also take duly into account the observations referred to in Article 10 (5) and Article 11 of the same Decision.

The number of applications has varied up to a maximum of 22 in the past. Information on the applications to be submitted by candidate sites is available at the following link:

<https://culture.ec.europa.eu/cultural-heritage/initiatives-and-success-stories/european-heritage-label/application-process-of-the-european-heritage-label>

b. Selection meetings

The Commission organises five day-long selection meetings to carry out the selection. Appointed Panel members will have to attend the selection meeting.

² Regulation (EU, Euratom) No 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union (hereafter referred to as “the Financial Regulation”), OJ L193/1 of 30 July 2018.

³ 2023 Annual Work Programme for the Creative Europe, available at:
<https://culture.ec.europa.eu/resources/creative-europe-annual-work-programmes>

The meetings will take place in Brussels. The meetings may be held online through a videoconference tool. The duration of the meeting will depend on the number of applications received. At the end of the selection meetings, the Panel will agree on a list of selected candidates.

c. Reporting

The Panel issues a report on the applications of all sites providing by the end of the selection year. This report is submitted to the Commission and is made public. Recommendations to the non-selection are also laid down in the report.

2) Monitoring phase

a. Preparatory work

Member States are responsible for the monitoring of all sites located on their respective territories. The Commission receives their compiled information by 1 March of the Monitoring year and forwards them to the Panel. Each Panel member reads carefully the progress reports received in order to be in a position to ask relevant questions to the sites from the cities during the monitoring meetings.

b. Meetings

Appointed Panel members concerned attend the three day-long meetings that will be convened by the European Commission for all the sites. These meetings between the monitoring Panel and the respective designated sites will be held in the Commission's premises in Brussels. The meetings may be held online through a videoconference tool.

c. Reporting

After each monitoring process, the European panel shall issue a report on the state of the sites awarded the label by the end of the year of the monitoring procedure, including if necessary recommendations to be taken into account for the following monitoring period. This report is submitted to the Commission and is made public.

The preparation and participation in the Selection and Monitoring meetings represent a considerable workload. The experts devote each an estimated 15 to 20 days per year (with a maximum of 22 days) to the work in the panel per contract.

The effectiveness and credibility of the process, and ultimately the success of the European Heritage Label and its visibility, will depend largely on the commitment of the panel members. It is therefore important that the selected experts are aware of the workload and have the availability to fulfil this role.

III. Application and selection procedure for the pool of experts

1. Procedure to follow and timetable

Step 1	Experts who are interested in this call send their application. The call for expressions of interest is open until 31.12.2025. The deadline for expression of interest for the 2023 Selection is 5th February 2023. Experts can register at any time prior to the last three months of validity of the call.
Step 2	Applications are registered by the Commission services.
Step 3	On the basis of the information provided in the application, the Commission services assess whether the applicants meet the criteria laid down in section III.3 below.
Step 4	The applicants will be duly informed by the Commission within 3 months of the date of application whether they have been included in the pool of potential experts or not.
Step 5	In accordance with Article 8, each European institution / body appoints a number of experts according to their own procedure, as follows: The Commission will appoint 4 experts for 3 years (2023, 2024 and 2025)
Step 6	The Commission informs all experts appointed as Panel members of their appointment and issues a contract with each of them.

2. Applications

Applicants are asked to submit their application in English by using the online form available at the following address: [Link](#)

The online form provides details on the applicant's profile.

Together with the online form, the applicants are requested to submit the following documents:

- A curriculum vitae in Europass format highlighting how his / her profile covers the selection criteria indicated below. You can download the Europass format CV from the following link: <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>
- A motivation letter of maximum 2 pages explaining why the applicant would like to be part of the Panel and how he / she could bring added value to the work of the Panel.

Only complete applications including the online form, the curriculum vitae and the motivation letter will be considered.

3. Selection procedure and criteria

3.1 Exclusion criteria

Candidates will be excluded from participation in this call if:

- (a) the applicant is bankrupt, subject to insolvency or winding-up procedures, its assets are being administered by a liquidator or by a court, it is in an arrangement with creditors, its business activities are suspended, or it is in any analogous situation arising from a similar procedure provided for under EU or national laws or regulations;
- (b) it has been established by a final judgment or a final administrative decision that the applicant is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the applicable law;
- (c) it has been established by a final judgment or a final administrative decision that the applicant is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the applicant belongs, or by having engaged in any wrongful intent or gross negligence, including, in particular, any of the following:
 - (i) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of eligibility or selection criteria or in the performance of a contract, a grant agreement or a grant decision;
 - (ii) entering into agreement with other applicants with the aim of distorting competition;
 - (iii) violating intellectual property rights;
 - (iv) attempting to influence the decision-making process of the Commission during the award procedure;
 - (v) attempting to obtain confidential information that may confer upon it undue advantages in the award procedure;
- (d) it has been established by a final judgment that the applicant is guilty of any of the following:
 - (i) fraud, within the meaning of Article 3 of Directive (EU) 2017/1371 of the European Parliament and of the Council and Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the Council Act of 26 July 1995;
 - (ii) corruption, as defined in Article 4(2) of Directive (EU) 2017/1371 or Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, drawn up by the Council Act of 26 May 1997, or conduct referred to in Article 2(1) of Council Framework Decision 2003/568/JHA, or corruption as defined in the applicable law;
 - (iii) conduct related to a criminal organisation, as referred to in Article 2 of Council Framework Decision 2008/841/JHA;
 - (iv) money laundering or terrorist financing within the meaning of Article 1(3), (4) and (5) of Directive (EU) 2015/849 of the European Parliament and of the Council;

- (v) terrorist offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Council Framework Decision 2002/475/JHA, respectively, or inciting, aiding, abetting or attempting to commit such offences, as referred to in Article 4 of that Decision;
 - (vi) child labour or other offences concerning trafficking in human beings as referred to in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council;
- (e) the applicant has shown significant deficiencies in complying with main obligations in the performance of a contract, a grant agreement or a grant decision financed by the Union's budget, which has led to its early termination or to the application of liquidated damages or other contractual penalties, or which has been discovered following checks, audits or investigations by an authorising officer, OLAF or the Court of Auditors;
 - (f) it has been established by a final judgment or final administrative decision that the applicant has committed an irregularity within the meaning of Article 1(2) of Council Regulation (EC, Euratom) No 2988/95;
 - (g) it has been established by a final judgement or final administrative decision that the applicant has created an entity in a different jurisdiction with the intent to circumvent fiscal, social or any other legal obligations of mandatory application in the jurisdiction of its registered office, central administration or principal place of business;
 - (h) it has been established by a final judgement or final administrative decision that an entity has been created with the intent referred to in point (g);
 - (i) for the situations referred to in points (c) to (h) above, the applicant is subject to:
 - (i) facts established in the context of audits or investigations carried out by European Public Prosecutor's Office after its establishment, the Court of Auditors, the European Anti-Fraud Office or the internal auditor, or any other check, audit or control performed under the responsibility of an authorising officer of an EU institution, of a European office or of an EU agency or body;
 - (ii) non-final judgments or non-final administrative decisions which may include disciplinary measures taken by the competent supervisory body responsible for the verification of the application of standards of professional ethics;
 - (iii) facts referred to in decisions of persons or entities being entrusted with EU budget implementation tasks;
 - (iv) information transmitted by Member States implementing Union funds;
 - (v) decisions of the Commission relating to the infringement of Union competition law or of a national competent authority relating to the infringement of Union or national competition law; or
 - (vi) decisions of exclusion by an authorising officer of an EU institution, of a European office or of an EU agency or body.

3.2 Remedial measures⁴

If an applicant declares one of the situations of exclusion listed above, it must indicate the measures it has taken to remedy the exclusion situation, thus demonstrating its reliability. This may include e.g. technical, organisational and personnel measures to correct the conduct and

⁴ Article 136(7) FR

prevent further occurrence, compensation of damage or payment of fines or of any taxes or social security contributions. The relevant documentary evidence which illustrates the remedial measures taken must be provided in annex to the Declaration on the honour.

3.3 Rejection from the call for expression of interest

The authorising officer shall not award a contract to an applicant who:

- (a) is in an exclusion situation established in accordance with section 3.1 above; or
- (b) has misrepresented the information required as a condition for participating in the procedure or has failed to supply that information; or
- (c) was previously involved in the preparation of documents used in the award procedure where this entails a breach of the principle of equal treatment, including distortion of competition, that cannot be remedied otherwise.

Administrative sanctions (exclusion)⁵ may be imposed on applicants, if any of the declarations or information provided as a condition for participating in this procedure prove to be false.

Supporting documents⁶

Applicants must provide a declaration on their honour (see in annex) certifying that they are not in one of the situations referred to in Articles 136(1) and 141 FR, by filling in the relevant Declaration on Honour form attached to this call.

5 Article 138 FR

6 Article 137 FR

3.4 Eligibility and Selection criteria

The call is open to natural persons who are **citizens of the European Union and are independent**.

The nomination of experts is open to natural persons who are citizens of the European Union and are independent.

Applicants must demonstrate through their CV and cover letter, they meet the criteria stated as follows:

- Master degree in Political science, History, Social Sciences, Remembrance policy, Cultural heritage, or similar;
- At least eight years of work experience in academia, teaching, research or similar;
- At least five years of substantial experience in drafting reports for international organisations, governments, European organisations, or similar;
- Excellent English comprehension and writing skills. English is the working language of the Panel. Applicants must demonstrate through the activities included in their CVs their ability to work in English level C1, both orally and in writing.

Knowledge of cultural heritage issues within Europe, or of European cultural policies is an advantage and can be demonstrated through past commitments and publications (e.g. research topics).

3.5 Working arrangements

The applicants have to be available to devote an appropriate number of working days per year to the Panel. Average estimations based on experience indicate the number of working days to be approximately 15-20 days (with a maximum of 22 days). This includes an average of:

- Estimated 5 working days for attending meetings;
- Estimated 10 working days for remote work covering the assessment of application during selection years, the collective evaluation and final monitoring during evaluation years, depending of the number of application or sites evaluated, together with the drafting of the Panel report when applicable.
- Estimated 5 working days for contributing to the organisation of and participating in activities related to the EHL action.

The number of working days may vary a lot from one year to the other, depending on the number of candidate sites in the bi-annual selections.

According to the circumstances, the annual workload for appointed Panel experts may be higher or lower than these estimations.

If appointed as a member of the Panel, each expert will have to sign:

- A declaration of honour attesting that she/he is not in any of the exclusion criteria set out in section III.3.1 ,
- A non-conflict of interest declaration that she/he is in no actual or potential conflict of interest in respect of a specific candidate site.

It is the responsibility of Panel members to signal any change in their professional or private duties that may give rise to a conflict of interest or be perceived as giving rise to one.

IV. Practical provisions for remuneration and travel arrangements

The pool of experts drawn up based on this call for expressions of interests entails no obligation on the part of the Union institutions and bodies concerning the conclusion of contracts.

Only appointed Panel members shall be offered a contract and shall be paid for their work and be reimbursed for their travel costs according to the provisions below.

Remuneration

The contract signed between the Commission and each Panel member nominated by Union institutions and bodies will indicate the remuneration Panel members are entitled to for the various tasks they will have to carry out (see Article 4 of the attached draft contract). In principle, each member will be entitled to a payment of a **fixed price of EUR 500** in the form of a lump sum for each full day actually worked.

Allowances

The contract signed between the Commission and each Panel member nominated by Union institutions and bodies will also indicate the reimbursement of allowances Panel members are entitled to for meeting(s) (see Article 5 of attached draft contract). This is as follows:

A full daily allowance will be paid to Panel members residing over 100 kilometres from the city where the meeting or visit is organised. The daily allowance paid for each day of the meeting is a flat rate to cover all expenditure at the place where the meeting is held, including for example meals and local transport (bus, tram, metro, taxi, parking, motorway tolls, etc.) as well as travel and accident insurance and liability insurance. If the place of departure is 100 km or less from the place where the meeting is held, the daily allowance shall be reduced by 50%.

Experts who must spend one or more nights at the place where the meeting or visit is held due to the fact that the times of the meeting or visit in question are incompatible with the times of flights or trains will also be entitled to an accommodation allowance, provided that accommodation's costs have actually incurred.

Amounts on travel and subsistence expenses shall be aligned with any updates on Commission-approved scales applicable for mission costs for Commission officials, annexed to the missions guide: Commission Decision on general implementing provisions adopting the guide to missions for officials and other servants of the European Commission (C(2008) 6215 of 18.11.2008).

V. Data Protection – Privacy statement

If processing your expression of interest involves the recording and processing of personal data (such as your name, address and CV), such data will be processed pursuant to Regulation (EU) 2018/1725 of 23 October 2018 on the protection of natural persons with regard to the processing of personal data

⁷ OJ L 295, 21.11.2018, p. 39

by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC. Unless indicated otherwise, your reply to this notice and any personal data requested are required for the evaluation and selection purposes and will be processed solely for those purposes by the contracting authority indicated in section II, which is also acting as data controller. Details concerning the processing of your personal data are available on the privacy statement at: http://ec.europa.eu/dataprotectionofficer/privacystatement_publicprocurement_en.pdf.

Personal data may be registered in the Early Detection and Exclusion System by the Commission, should the beneficiary be in one of the situations mentioned in Articles 136 and 141 of Regulation (EU, Euratom) 2018/1046⁸. For more information see the Privacy Statement on: https://ec.europa.eu/info/data-protection-public-procurement-procedures_en.

VI. Ex-post transparency

A list of experts (name and subject of the tasks executed) who have concluded a contract following this procedure shall be published on the website of the contracting authority.

If an expert has concluded a contract of more than €15 000, the name, the locality (region of origin), amount, and subject of the contract shall be published on the website of the contracting authority no later than 30 June of the year following contract award. The information shall be removed two years after the year of contract award. Upon a reasoned and duly substantiated request by the beneficiary, the publication shall be waived if such disclosure risks threatening the rights and freedoms of individuals concerned as protected by the Charter of Fundamental Rights of the European Union or harm the commercial interests of the beneficiaries.

VII. Submission of applications

Experts interested in the call are invited to send their application at any time prior to the last 3 months of validity of the list (31.12.2025) only by using the online form available at the following address: https://ec.europa.eu/eusurvey/runner/EHL_POOL_OF_EXPERTS

Applications using other communication means will be disregarded.

Only applications containing the following three documents will be considered:

- The online application form;
- A curriculum vitae in the Europass format;
- A motivation letter.

VIII. Contact

Questions may be sent to the following functional mailbox:

EAC-EUROPEAN-HERITAGE-LABEL-COORDINATION@ec.europa.eu

IX. Supporting documents

Decision No 1194/2011/EU of the European Parliament and of the Council of 16 November 2011 establishing a European Union action for the European Heritage Label, <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX%3A32011D1194>

⁸ <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX%3A32018R1046>

Template of the calls for submission of applications:

<https://culture.ec.europa.eu/cultural-heritage/initiatives-and-success-stories/european-heritage-label/application-process-of-the-european-heritage-l>

Guidelines for applicants:

<https://culture.ec.europa.eu/cultural-heritage/initiatives-and-success-stories/european-heritage-label/application-process-of-the-european-heritage-l>

Website of the European Commission:

<https://culture.ec.europa.eu/cultural-heritage/initiatives-and-success-stories/european-heritage-label>

X. Annexes

- Draft Contract for external experts for the Selection year 2023 (draft contracts for the years 2024 and 2025 will be based on the present contract and slightly adapted to the specificities of the future phases)
- Declaration on Honour on exclusion criteria and selection criteria
- Commission Decision on general implementing provisions adopting the guide to missions for officials and other servants of the European Commission (C(2008) 6215 of 18.11.2008).